

BOARD REPORT FROM 05/01/20-7 TO 05/03/2017  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :12 CHILD DEVELOPMENT

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE			
8590 ALL OTHER STATE REVENUES	83,781.00	0.00	75,192.00	89.7	0.00	8,589.00 10.2
8660 INTEREST	0.00	0.00	4.31-	.0	0.00	4.31 .0
8673 CHILDRENS CENTER FEES	7,092.00	0.00	3,445.24	48.5	0.00	3,646.76 51.4
8699 ALL OTHER LOCAL REVENUES	1,500.00	0.00	1,125.00	75.0	0.00	375.00 25.0
TOTAL: 8xxx	92,373.00	0.00	79,757.93	86.3	0.00	12,615.07 13.6
2100 INSTRUCTIONAL AIDE SALARIES	50,753.00	0.00	40,483.33	79.7	0.00	10,269.67 20.2
TOTAL: 2xxx	50,753.00	0.00	40,483.33	79.7	0.00	10,269.67 20.2
3202 PERS CLASSIFIED	7,048.00	0.00	5,369.24	76.1	0.00	1,678.76 23.8
3302 SOCIAL SECURITY CLASSIFIED	3,147.00	0.00	2,509.96	79.7	0.00	637.04 20.2
3312 MEDICARE - CLASSIFIED	736.00	0.00	586.94	79.7	0.00	149.06 20.2
3502 UNEMPLOYMENT - CLASSIFIED	26.00	0.00	20.26	77.9	0.00	5.74 22.0
3602 WORKERS COMP - CLASSIFIED	1,198.00	0.00	1,090.75	91.0	0.00	107.25 8.9
TOTAL: 3xxx	12,155.00	0.00	9,577.15	78.7	0.00	2,577.85 21.2
4300 SUPPLIES	23,352.00	0.00	22,952.30	98.2	0.00	399.70 1.7
4400 EQUIPMENT, NOT CAPITALIZED	3,044.00	0.00	2,699.73	88.5	0.00	344.27 11.3
TOTAL: 4xxx	26,396.00	0.00	25,652.03	97.1	0.00	743.97 2.8
5800 PROFES'-/CONSULTG SVCS/OP EXP	3,069.00	0.00	0.00	.0	0.00	3,069.00 100.0
TOTAL: 5xxx	3,069.00	0.00	0.00	.0	0.00	3,069.00 100.0
TOTAL: 1xxx - 5xxx	92,373.00	0.00	75,712.51	82.9	0.00	16,660.49 18.0

BOARD REPORT  
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 UNAPPROVED TRANSACTIONS INCLUDED  
 Summary

FUND :12 CHILD DEVELOPMENT

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME ( 8000 - 8999 )	92,373.00	0.00	0.00	12,615.07	13.6
TOTAL: 1xxx - 5xxx	92,373.00	0.00	0.00	16,660.49	18.0
TOTAL: 1xxx - 6xxx	92,373.00	0.00	0.00	16,660.49	18.0
TOTAL: 1xxx - 7xxx	92,373.00	0.00	0.00	16,660.49	18.0
TOTAL EXPENSES ( 1000 - 7999 )	92,373.00	0.00	0.00	16,660.49	18.0

BOARD REPORT FROM 05/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED

FUND :14 DEFERRED MAINTENANCE

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE
		CURRENT	YEAR TO DATE			
9660 INTEREST	192.00	0.00	170.53	88.8	0.00	21.47
TOTAL: 8xxx	192.00	0.00	170.53	88.8	0.00	21.47

BOARD REPORT  
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 Summary  
 FUND :14 DEFERRED MAINTENANCE

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE
TOTAL INCOME ( 8000 - 8999 )	192.00	0.00	170.53	88.8	21.47
TOTAL: 1xxx - 5xxx	0.00	0.00	0.00	0.00	0.00
TOTAL: 1xxx - 6xxx	0.00	0.00	0.00	0.00	0.00
TOTAL: 1xxx - 7xxx	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES ( 1000 - 7999 )	0.00	0.00	0.00	0.00	0.00

BOARD REPORT  
 FROM 05/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED  
 FUND :17 SP RES-OTHER THAN CAP OUTLAY

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	UNENCUMBERED	
		CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE
8660 INTEREST	3,774.00	0.00	3,570.01	94.5	0.00	203.99
TOTAL: 8xxx	3,774.00	0.00	3,570.01	94.5	0.00	203.99

BOARD REPORT  
 FROM 05/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED  
 Summary  
 FUND #17 SP RES-OTHER THAN CAP OUTLAY

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME ( 8000 - 8999 )	3,774.00	0.00	0.00	203.99	5.4
TOTAL: 1xxx - 5xxx	0.00	0.00	0.00	0.00	.0
TOTAL: 1xxx - 6xxx	0.00	0.00	0.00	0.00	.0
TOTAL: 1xxx - 7xxx	0.00	0.00	0.00	0.00	.0
TOTAL EXPENSES ( 1000 - 7999 )	0.00	0.00	0.00	0.00	.0

FROM 05/01/2017 TO 05/03/2017

UNAPPROVED TRANSACTIONS INCLUDED

FUND :25 CAPITAL FACILITIES FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE
8660 INTEREST	100.00	0.00	100.0	0.00	14.35-
TOTAL: 8xxx	100.00	0.00	100.0	0.00	14.35-

BOARD REPORT FROM 05/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED  
 FUND #25 CAPITAL FACILITIES FUND Summary

OBJECT CLASSIFICATION	APPROVED BUDGET	CURRENT	EXPENSED/RECEIVED YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE
TOTAL INCOME ( 8000 - 8999 )	100.00	0.00	114.35	100.0	0.00	14.35-
TOTAL: 1xxx - 5xxx	0.00	0.00	0.00	.0	0.00	0.00
TOTAL: 1xxx - 6xxx	0.00	0.00	0.00	.0	0.00	0.00
TOTAL: 1xxx - 7xxx	0.00	0.00	0.00	.0	0.00	0.00
TOTAL EXPENSES ( 1000 - 7999 )	0.00	0.00	0.00	.0	0.00	0.00



BOARD REPORT FROM 03/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED  
 FUND :35 COUNTY SCHOOLS FACILITIES

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE
		CURRENT	YEAR TO DATE			
8590 ALL OTHER STATE REVENUES	1,055.00	0.00	1,055.23	100.0	0.00	0.23-
8660 INTEREST	0.00	0.00	4.89	100.0	0.00	4.89-
TOTAL: 8xxx	1,055.00	0.00	1,060.12	100.0	0.00	5.12-

BOARD REPORT FROM 05/01/2017 TO 05/03/2017  
 UNAPPROVED TRANSACTIONS INCLUDED  
 Summary

FUND :35 COUNTY SCHOOLS FACILITIES

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME ( 8000 - 8999 )	1,055.00	0.00	100.0	0.00	5.12-	.0
TOTAL: 1xxx - 5xxx	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1xxx - 6xxx	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1xxx - 7xxx	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES ( 1000 - 7999 )	0.00	0.00	.0	0.00	0.00	.0



Superintendent  
Performance  
Evaluation Form  
Winship-  
Robbins School  
District  
2016-2017

**Winship-Robbins School District Superintendent Performance Evaluation Form**

This evaluation tool uses the below assessment measures as a basis for indicating your impression of the Superintendent's performance in the areas of Student Growth and Achievement; Organizational Leadership; District Operations and Financial Management; Communication and Community Relations; Human Resource Management; Professionalism; and Annual Goals. This evaluation tool was developed in accordance with best practice and has been adopted by the Winship-Robbins School District.

<b>Distinguished</b>	<ul style="list-style-type: none"> <li>• Performance is clearly outstanding</li> <li>• Performance is superior, far exceeding expectations</li> <li>• Performance is exceptional on a regular or continuous basis – the superintendent far outperforms relative to minimum expectations</li> </ul>
<b>Proficient</b>	<ul style="list-style-type: none"> <li>• Adequately performs all functions within the role, meeting or occasionally exceeding expectations</li> <li>• Performance is adequate, meeting or occasionally exceeding standards or expectations generally associated with</li> </ul>
<b>Needs Improvement</b>	<ul style="list-style-type: none"> <li>• Periodically fails to meet expectations associated with assigned tasks, targeted goals, or professional competencies</li> <li>• Performance is less than adequate on a periodic or frequent basis – the superintendent may be developing within the position, but needs to improve to be considered proficient</li> </ul>
<b>Failing</b>	<ul style="list-style-type: none"> <li>• Performance is below acceptable levels</li> <li>• Fails to meet most expectations associated with the role of superintendent – substantial professional improvement is needed before the superintendent can be considered proficient</li> </ul>

The Superintendent is evaluated on each of six *Objective Performance Standards and annual goals*. All five Board members have an equal voice in the Superintendent's evaluation. The evaluation process will be conducted in accordance with Winship-Robbins School District Policy. This evaluation will be addressed before the school year begins, mid-year and at the end of the school year.

\_\_\_\_\_  
 Superintendent's Name

\_\_\_\_\_  
 Evaluator's Name

\_\_\_\_\_  
 School Year

**Winship-Robbins School District Superintendent Performance Evaluation Form**

Using the ratings described above, place an "X" in the appropriate box indicating the superintendent's performance in each area.

Objective Performance Standard		Distinguished	Proficient	Needs Improvement	Failing
<p><b>Student Growth and Achievement</b></p> <p>Superintendent uses multiple data sources to assess student success and growth as appropriate, specific to needs within the district and as determined annually in collaboration with the board of trustees. Annual or other district performance objectives are articulated and clearly achieved under the direction of the superintendent relative to state, county and other locally determined measures.</p> <p>Key Performance Indicators</p>					
Effectively works with the Board to develop and monitor district policy and administrative regulations related to Student Growth and Achievement					
Demonstrates understanding and appropriate use of performance measures established within the district in support of specific goals and initiatives					
Appropriately monitors student achievement on local and state tests and has actively developed successful strategies for improvement including meeting annual requirements for Adequate Yearly Progress					
Monitors, oversees, and encourages use of data among professional staff with regard to making curricular, staffing, and strategic planning decisions within the district					
Has ensured all performance targets for staff and students have been met for the most current evaluation period					

**How would you classify the superintendent's overall performance in the area of Student Growth and Achievement?**

Distinguished	Proficient	Needs Improvement	Failing
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Comments:

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Objective Performance Standard

**Organizational Leadership –**

*Superintendent has worked collaboratively with the Board to develop a vision for the district, displays an ability to identify and rectify problems affecting the district, works collaboratively with district administration to ensure best practices for instruction, supervision, curriculum development, and management are being utilized, and works to influence the climate and culture of the district.*

<p><b>Distinguished</b></p> <p><b>Proficient</b></p> <p><b>Needs Improvement</b></p> <p><b>Failing</b></p>	Key Performance Indicators	Effectively works with the board to develop and monitor district policy and administrative regulations related to Organizational Leadership				
	Has ensured priorities and initiatives are in alignment with a clearly defined and well-articulated vision for the district					
	Has developed and implemented operational plans and processes to accomplish strategic goals					
	Demonstrates an ability to assist and motivate others in achieving personal, professional, and district goals					
	Is skilled in identifying, analyzing, and resolving problems that impact the district					
	Maintains a regular presence in district buildings and at district events for the purpose of monitoring effectiveness of programming					
	Uses strategic initiatives and district performance data to identify appropriate professional development opportunities for staff within the district					
	Works appropriately within the role of instructional leader, while providing clear direction for teachers and administrators regarding curricular decisions					
	Demonstrates clear understanding of board/superintendent relationship including appropriate roles and responsibilities					
	Ensures compliance with all applicable local, state, and federal laws/regulations					

How would you classify the superintendent's overall performance in the area of Organizational Leadership?

Distinguished	Proficient	Needs Improvement	Failing
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Comments:

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Comments:

Distinguished	Proficient	Needs Improvement	Failing
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How would you classify the superintendent's overall performance in the area of District-wide Management?

Objective Performance Standard	Distinguished	Proficient	Needs Improvement	Failing
<p><b>District Operations and Financial Management</b></p> <p><i>Superintendent manages effectively, ensuring completion of activities associated with the annual budget; overseeing distribution of resources in support of district priorities; and directing overall operational activities within the district.</i></p> <p><u>Key Performance Indicators</u></p>				
Effectively works with the board to develop and monitor district policy and administrative regulations related to District Operations and Financial Management				
Regularly assesses state of district facilities and equipment and develops replacement and updating schedules as appropriate				
Demonstrates knowledge appropriate to the role of the superintendent regarding all financial and budgeting issues				
Works with the board and district business official to successfully accomplish financial and budgetary priorities including meeting all timelines associated with the annual budget				
Develops contingency plans designed to address anticipated and unanticipated budgetary necessities				
Provides regular as requested financial and budgetary reports to the board				
Ensures end-of-year results are consistent with budgetary planning expectations				



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Comments:

Distinguished	Proficient	Needs Improvement	Failing
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How would you classify the superintendent's overall performance in the area of Communication and Community Relations?

Objective Performance Standard		Distinguished	Proficient	Needs Improvement	Failing
<p><b>Communication and Community Relations</b></p> <p><i>Superintendent communicates with and effectively engages the staff, the board, and members of the community, clearly articulating district goals and priorities, addressing local and broader issues affecting the district, and building support for district initiatives, programs and short/long-range plans.</i></p>					
<p>Key Performance Indicators</p> <p>Effectively works with the board to develop and monitor district policy and administrative regulations related to Communication and Community Relations</p> <p>Has worked successfully with the board to build support in the community for the district's vision, mission, and both long and short-term priorities</p> <p>Handles media resources skillfully, and regularly demonstrates sound judgment when communicating with the public</p> <p>Maximizes utilization of multiple methods for delivering accurate, timely, and reliable information to the Board and community</p> <p>Has been able to successfully build school/community partnerships that benefit students and staff</p> <p>Communicates effectively with the board and coordinates the flow of information from administrators to board committees in a manner consistent with Board Operating Guidelines</p>					

Objective Performance Standard		<p><b>Human Resource Management</b></p> <p><i>Superintendent incorporates best practices for human resource management and oversight, coordinating staffing, recruitment, and other human resource functions within the district.</i></p>		Distinguished	Proficient	Needs Improvement	Failing
Key Performance Indicators		Effectively works with the board to develop and monitor district policy and administrative regulations related to Human Resource Management					
		Appropriately manages district staff, assigning functions, delegating effectively, and determining accountability as necessary					
		Ensures timely completion of all district wide staff evaluations					
		Ensures alignment of superintendent evaluation goals with that of key personnel					
		Has ensured training and professional development opportunities for all professional staff related to new requirements for teacher and administrator evaluation					
		Institutes sound employee relations programs to improve relationships between and among all staff members					

How would you classify the superintendent's overall performance in the area of Professionalism?

Distinguished	Proficient	Needs Improvement	Failing
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Comments:

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Objective Performance Standard

<p><b>Professionalism</b></p> <p>Superintendent models professional decision-making processes and ethical standards consistent with the values of Winship-Robbins School District as well as that of the local community. Superintendent additionally works to individually reflect upon her/his effectiveness within the role, and works to improve effectiveness through the use of professional development literature and activities.</p> <p><b>Key Performance Indicators</b></p> <p>Demonstrates recognition and understanding of public education's role in promoting civic responsibility</p> <p>Performs all duties in a manner consistent with the values and expectations of the board and community at large</p> <p>Supports a standards-based approach to governance, leadership, and instruction throughout the district</p> <p>Encourages an inclusive and respectful environment that aligns with the organization's execution of the district's vision, mission, and strategic goals.</p> <p>Demonstrates ethical and personal integrity consistent with expectations associated with the role of superintendent</p> <p>Maintains the confidence and trust of school professionals and the community</p> <p>Continuously monitors effectiveness within the role of the superintendent, seeking out and participating in professional development activities in alignment with areas identified for improvement by the board and through self reflection</p>	Distinguished							
	Proficient							
	Needs Improvement							
	Failing							

How would you classify the superintendent's overall performance in the area of Professionalism?

Distinguished	Proficient	Needs Improvement	Failing
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Comments:

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**Formative Assessment**

Based on your perceptions of the superintendent's performance noted above:

What are the superintendent's major strengths?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

In what areas do you see a need for improvement?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What resources should be made available in order to support improvement strategies, or what steps should the superintendent take in order to improve performance in areas identified for improvement?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_



**Winship-Robbins School District Superintendent Performance**

**Annual Goals**

This form provides the superintendent with an opportunity to update the Board on the status of annual performance goals. Annual performance goals should be mutually determined at the beginning of the evaluation cycle by the board/superintendent team. Annual performance goals may support personal professional development for the superintendent, or may be derived from the long and short term priorities and needs within the district.

**Status of Annual Goals for School Year 2016-2017**

**Goal Status/Results**

<p>❖ In the area of academic achievement, our number one goal is the use of data which will drive instruction to increase achievement.</p> <p>Robbins Elementary is a "10" out of "10" with similar school ranking. Achievement remains high at Robbins School with Special Ed Populations and EL learners. 2017-SBAC scores are currently being sent to the district. All scores should be in by June 15, 2017.</p>	<p>❖ In the area of Character Education, our number one goal is the development of a district-wide system that embraces staff and student Character Education (PBIS).</p>
<p>School-wide culture and climate has improved in the area of relationship building and good choices. The implementation of the College Teams and school-wide behavior expectations by training staff using conscious discipline has had a positive effect on the entire school.</p>	<p>❖ In the area of professionalism, our number one goal is to establish trust before solving problems professionally and to increase the use of successful systems for different types of operations for the district.</p>
<p>Work request forms were developed for maintenance and tech needs at both sites. Office systems were revised and monitored more effectively for each site. Long term planning for grounds and maintenance has been developed with plans for implementation of a new portable.</p>	<p>❖ In the area of facilities and fiscal management, our goals are to reduce deficient spending, increase budget efficiency, plan for budget assumptions, and determine facility replacement and maintenance needs for the next five years.</p>
<p>Prop 39 lighting was implemented and change orders as well as project completion is still in the works. The BIIIG tech grant was funded and implemented in 2017 and BIIIG grant for Winship has been granted for 2018. The ending fund balance has been earmarked for future projects and the reserve equal to the total budget.</p>	

**How would you rate the superintendent's performance in achieving desired annual goals for the district?**

Distinguished	Proficient	Needs Improvement	Failing
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